

**SCHOOL DISTRICT OF MANAWA
AD-HOC RECOGNITION COMMITTEE MEETING
AGENDA**

Join with Google Meet

Meeting ID

meet.google.com/myv-mjwk-fnm

Phone Numbers

[\(US\)+1 413-300-1834](tel:+14133001834)

PIN: 308 575 705#

July 7, 2020

Time: 5:00 p.m.

**Virtual Meeting
800 Beech St., Manawa**

Board Committee Members: Pethke (C), J. Johnson

In Attendance:

Timer: _____ **Recorder:** _____

1. Planning for Annual Heart of Gold Program
 - a. Sending out "Save the Date"
 - b. Review Nomination Forms
 - c. Set Date to Scrub the Information
 - i. Group Scrubbing
 - ii. Scrubbing by Dr. Oppor
 - d. Set Date to Review Nominees for the Friend of Education Award
 - e. Compile List of Accomplishments for the Program - Stephanie's Google Form
 - f. Program - Stephanie
 - g. Program Script - Melanie as Author with Joanne as Emcee
 - h. Food & Beverages
 - i. Invitations
 - j. Letters to Dignitaries
 - k. Prepping Pins, Gifts, & Plaques - Stephanie
 - l. Other Details
2. Set Next Meeting Date: _____
3. Next Meeting Items:
 - a. Consider a Distinguished Alumni Award (Wall of Fame)
4. Adjourn